



<https://raptorph.com/job/spanish-bilingual/>

Spanish Bilingual

Description

- Respond to inbound calls, emails, and chat messages of customers in both Spanish and English languages
- Resolve customers' issues in an empathic and professional manner
- Process customer requests in a timely manner and monitor the progress of new applications or issues
- Comply with the company's procedures and policies in performing your function

Qualifications

- At least a High School Graduate.
- Has at least experience in customer service.
- Excellent in speaking English and Spanish
- Proficient in using Microsoft Word and Excel
- Can work onsite in Makati and Taguig.
- Should have a working permit here in the Philippines.

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Hiring organization

Raptor Philippines

Employment Type

Full-time

Job Location

Makati City

Base Salary

40,000

Date posted

September 25, 2023

Valid through

31.12.2024